HGSA Clinical Certification for Genetic Counsellors  
Supervisor’s Feedback Letter (observed session for reflective essay) Template

[DATE] *It is recommended that this feedback letter be provided to the candidate as soon as practicable after the completion of the session.*

**Re: [Candidate first and last name] genetic counselling session observed on [date]**

Dear [candidate name]

Session summary: [referral reason, one or two line summary of the outcome].

Observing supervisor’s observations and feedback should briefly address:

* key points in the session,
* discussion of the counsellor-client relationship,
* how the client's emotions and information needs were addressed,
* what went well and why,
* anything that might have been overlooked,
* any alternative strategies or skills to consider.

*This template is a suggestion only, and observing supervisors may use other wording, content or feedback as they see fit.*

*The candidate should also be given an opportunity to discuss this feedback with the observing supervisor.*

Kind regards

[Signature]

[Observing supervisor’s Name, Title, and Qualifications]

*A copy of this letter will accompany the candidate’s Reflective Essay on this observed case in their submission to the HGSA Certification Committee for Genetic Counsellors.*